

**DR. B. R. AMBEDKAR NATIONAL LAW UNIVERSITY, SONEPAT**

(Established by the Haryana State Legislature Act No. 15 of 2012)

Advertisement No: Deputation/02/2025**Date: 06.06.2025**

Offline applications are invited from eligible candidates **on deputation basis purely** as stop gap arrangement only from Government organizations/ autonomous bodies/ Government University/ Government PSUs for the posts mentioned below:

Sr. No.	Name of Post	No. of Post	Pay Level	Qualification	Mode of Appointment
1.	S.D.O (Civil)	01	FPL-9	Holding analogous posts on regular basis in Central/State University/Institute/ Central & State Govt. Deptt./ PSUs.	The posts are to be filled on deputation basis initially for one year as a stop gap arrangement only or till vacancies are filled on regular basis, whichever is earlier, from amongst the existing eligible regular employees working in Central/State Universities/Institutes/ Central & State Govt. Department/ PSUs. Further, extension of deputation beyond one year is subject to the satisfactory work & conduct report submitted by Controlling Branch head and approved by Competent Authority.
2.	Junior Programmer	01	FPL-7		
3.	Superintendent	02	FPL-7		
4.	Assistant	05	FPL-6		
5.	Clerk	08	FPL-2		
6.	Hostel Attendant (Male)	01	FPL-1		
7.	Hostel Attendant (Female)	01	FPL-1		

Note: Last date of receiving application form i.e. 20.06.2025 at 05:00 PM



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General Terms & Conditions:

1. The vacancy shown in advertisement is indicative and may increase or decrease at the discretion of the University at any stage of selection. In case, no person found suitable by the selection Committee, University may not fill the post(s). The University reserves the right to withdraw the advertisement at any stage of selection process without assigning any reason thereof.
2. Interested applicants should apply through proper channel ***on the prescribed format attached at Annexure-A*** and produce NOC alongwith Vigilance Clearance Certificate from the present employer/Head of Department on or before the date of interview.
3. If large number of applications are received, only those candidates who are short listed on the basis of qualification, experience, tenure and level of services in the relevant field shall be considered for selection/ called for interview.
4. The required qualification and relevant experience etc. for eligibility shall be determined as on the last date of receipt of application.
5. The prescribed essential qualifications and experience indicated are bare minimum and mere possession of the same will not entitle any candidate to be called for interview.
6. Application not submitted in prescribed format or incomplete in any respect shall be liable for rejection.
7. Officer/employee employed on deputation basis shall be paid salary as per University Foreign Service Rules and HCS Rules as applicable.
8. No TA & DA will be paid for attending the interview.
9. The venue of interview shall be ***Smt. Sushma Swaraj Administrative Block, Dr. B.R. Ambedkar National Law University, Plot No. 05, Rajiv Gandhi Education City, Rai, Sonapat (Haryana)***
10. Applicants are required to report at the venue of interview at least one hour before the scheduled time.
11. No correspondence whatsoever shall be entertained from the candidates regarding conduct/ result of interview and the reason for not being called for interview.
12. Concealment of facts or supply of wrong information will result in cancellation of candidature at any time in addition to legal action.
13. The candidates are advised to keep on visiting the website of the University for related updates including any corrigendum/addendum, date of test/ interview/list of shortlisted candidates etc. Further, no information in respect of this advertisement shall be published in the newspaper.
14. Duly filled in application form must be signed on each page by the applicant. Such signed copy of application form along-with all supporting self-attested documents should be sent at the following address by the **last date 20.06.2025 up to 05:00 PM.**

Registrar, Dr. B.R. Ambedkar National Law University, Plot No. 5, Rajiv Gandhi Education City, Rai, Sonapat-131029.

**Sd/-
Registrar**


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Advt. No. Deputation/02/2025

1. Post applied for :
2. (a) Present post held (whether regular or : Post.....
on deputation basis) Place of Posting
Department
- (b) If presently on deputation, please indicate
Designation of the post held in the parent
Office/ cadre and scale of pay of that post
alongwith the present basic pay in that
grade :
3. Name of the Candidate in (Block Letters) :
4. Father's/Husband's Name (Block Letters):
5. Date of Birth :
6. Domicile :
7. Nationality :
8. Marital Status :
9. Present Address :
.....
10. Permanent Address :
.....
11. Category :
12. Aadhar Number of Applicant :
13. Contact No. :
14. Email I.D. (Block Letters) :

Sr. No.	Examination Passed	Board/ University	Year of passing	% age of marks obtained	Division/ Class
i.	Matric/Hr. Sec.				
ii.	10+2/Inter/Pre, Engg.				
iii.	B.A./B.Sc./B.Com./BA LLB/etc.				
iv.	B.E./B. Tech/ B.Sc.(Engg.)/B.Arch./etc.				
v.	M.A. /(M.Sc./ M.Com/ MBA/LLM/ etc.				
vi.	M.E./M.Tech./M.Arch./ etc.				
vii.	Any other				

15. a) Specialization, if any :
16. Experience, in chronological order (self attested copies of relevant certificates are to be attached):

Sr. No.	Organization/ Department	Post held	Pay Scale	Basic pay	From	To	Total Experience	Remarks
i.								
ii.								
iii.								
iv.								
v.								

17. Details of present employment
- a) Name of the Organization :
- b) Designation :
- c) Date of Joining of present service :
- d) Pay Level in the Pay Matrix :
- e) Date of next increment :
18. Joining period required, if selected :
19. Any other relevant information :

Certified that the above information furnished by me in this application form is correct and true to the best of my knowledge and nothing has been concealed in it. I, also undertake to accept the liability for any action under the rules for any wrong-statement or concealment of facts on my par.

Place:

Date:

Signature of applicant

NO OBJECTION CERTIFICATE BY PRESENT EMPLOYER / ORGANIZATION

(On Institute / Organization letter head)

It is certified that the applicant Dr. / Mr./ Ms.
is bonafide employee of this institute / organization w.e.f.....
His/ Her employee code is at present he / she is holding the
post of in Department / Section.

This Institute / Organization has No Objection, if he / she applied for the post of
..... at Dr. B. R. Ambedkar National Law University, Plot No. 5,
Rajiv Gandhi Education City, Rai, Sonapat.

There is no vigilance enquiry either pending or being contemplated against him / her
and he / she will be relieved from this Institute / Organization upon his / her selection to the post.

Place:

Date:.....

Name :

Designation :

Signature of the Head of the Institute / organization :

Seal :